

A newsletter for Vehicle Dealers and Remittance Agents

New title/registration application

Effective February 2007, all title and registration transactions submitted to the Secretary of State must be made on the new **Application for Vehicle Transaction(s) (VSD 190.23)**. This form combines the former blue VSD 190.22, red VSD 330.12 and orange VSD 1.22 forms. Although most types of vehicle transactions can be made on the new form, transaction types cannot be combined. Only corrected and duplicate titles, and replacement plate(s) and sticker transactions may be combined. The Secretary of State now tracks vehicle transactions by activating the receipt control number on the form. For a supply of the new forms, please call 217-782-7132, e-mail dedwards@ilsos.net, or fax 217-524-1763.

IRP registration deadline — March 31

International Registration Plan registrations for 2008 must be renewed by March 31, 2007. If a registrant has not yet received a renewal application, please advise him/her to contact the Commercial and Farm Truck Division to have it reprinted.

Online/off-site renewals — Many applicants may now renew online at www.cyberdriveillinois.com. Off-site renewal also is available on a limited basis. Applicants will be notified if either option is available to them.

SHV applicants — Special Hauling Vehicle Permit applicants no longer need to apply for the permit using a separate application. Beginning with the 2008 IRP registration year, SHV permits may be applied for on the IRP application. Fees will be billed to the applicant on the IRP invoice.

Pick-A-Plate online

Secretary of State Jesse White unveiled his online Pick-A-Plate program last fall, which allows motorists with current license plates/registration to check availability and order and purchase plates using a credit card or electronic check. For more information, please call the Special Plates Division at 217-785-0005. To access Pick-A-Plate, visit www.cyberdriveillinois.com.

Dealer Licensing reminders

- If you have not received your 2007 Dealer License or all of your Dealer Plates, please call the Dealer Licensing Section at 217-782-7817.
- When a dealership changes insurance companies during a licensing year, a new Certificate of Insurance must be submitted to the Dealer Licensing Section, 501 S. Second St., Room 069, Springfield, IL 62756. Failure to submit a new certificate will result in the suspension of your license.

Trucking industry changes effective Jan. 1

1) Trucks over 55,000 pounds — Owners of trucks registered for over 55,000 pounds are no longer allowed to give their paid tax form 2290 receipt to the new owner of the vehicle as proof the tax was paid. The previous owner may apply to the IRS for a refund of the remaining months of the tax paid, and the new owner becomes liable for the tax from the date of purchase. The previous owner must provide proof to the buyer that the taxes were paid through the date of sale or the new buyer becomes responsible for the entire tax year. When the registration requires proof of taxes paid, the name on Form 2290 must match the name of the owner.

2) Special Hauling Vehicles — The benefits for a concrete mixer hauling concrete in its plastic state were further defined based on distances between axles and weights when the trailing fourth axle is engaged. A new application for SHV Permits will soon be available, which will reflect the new language.

Electronic Registration and Title

Secretary of State Jesse White works with service provider CVR to allow car dealers and other agents to process title applications and vehicle registrations electronically through the Electronic Registration and Title (ERT) program. Using ERT allows dealers/remitters to issue license plates and renewal stickers onsite. As of Dec. 1, 2006, the following transactions may be processed using the ERT system:

- Title and Plates
- Title and Transfer of Plates
- Duplicate Title
- Corrected Title
- Duplicate/Corrected Title
- Title Only
- Salvage Title
- Junking Certificate

For more information about the ERT Program, please call Bill Hubbs at 217-524-5119.

Important Phone Numbers

Dealer/Remitter Helpline	866-825-7926
Dealer Licensing Section	217-782-7817
ERT Technical Support Helpline	800-333-6995
Title and Registration Questions	217-782-6877
TRP Helpline	217-524-4329
7-Day Drive-Away Permits	217-782-2886
Applications and Forms	217-782-7132
Illinois Department of Revenue	217-785-3707

TRP updates

Unaccounted for TRPs –The Secretary of State's Accounting Revenue Department has resumed invoicing of "unaccounted for" Temporary Registration Permits. Unaccounted for TRPs are subject to a fee of \$50 per TRP.

Lost/Stolen TRPs – When a customer has a lost or stolen TRP, suggest that he/she file a police report, at which time the information will be entered on the LEADS system, and refer him/her to the nearest Secretary of State Driver Services facility to be issued a new TRP. Replacement TRPs are issued only by the Secretary of State.

The customer should not be instructed to complete a Secretary of State revocation request. The Secretary of State cannot revoke TRPs, only vehicle titles and permanent license plates.

TRP reminders

- Review the expiration year on all TRPs. If your TRPs expired in 2006 or before, immediately order another supply and contact your dealer representative to pick up the old TRPs. **Do not write in 2007 and do not issue the TRP**, as a customer will be subject to penalties for an altered TRP.
- When a customer returns to pick up his/her license plates, **do not accept the customer's TRP in return and void it.** Once a TRP is issued, it is the property of the customer and his/her responsibility to destroy it. Every "voided" TRP must be audited and accounted for. Each unaccounted for TRP may be invoiced for \$50.
- Each user of the TRP System must have his/her own username and password. If there are multiple users at your location, issue each user his/her own login information.
- When the super user of the TRP System has changed, notify the TRP Section immediately at 217-524-4329.

Title & Registration Inquiry added to Web site

A new feature on the Secretary of State's Web site allows users to find information on a registration or title by entering the plate number or VIN. Inquiries yield the following information:

Title Status Inquiry:

- VIN
- Title number
- Date last title was issued
- Type of title issued (original, duplicate, corrected, duplicate/corrected)
- Lienholder – Yes/No (on last title issued)
- Multi-owner – Yes/No
- Is better address needed for mailing? Yes/No
- Is vehicle tagged as rebuilt? Yes/No
- Is vehicle tagged as having flood damage? Yes/No

Registration Status:

- Registration expiration date
- Renewal notice mailed – Yes/No
- Date last payment received
- Sticker mail date
- Multi-owner – Yes/No
- Address correction requested – Yes/No

Fleet Services Section

The Vehicle Services Department's Fleet Services Section in Springfield offers centralized one-stop services for fleet vehicles, including processing title and registration renewal applications. Fleet managers can now contact a single location for assistance. At renewal, Fleet Services offers the elimination of the "one application per vehicle" process and encourages electronic renewal processing.

Fleets of second division vehicles (trucks) may now qualify for the Fleet Plate program. The program issues credentials that show the weight of the vehicle and registration expiration, which must be carried in the vehicle and exhibited on demand. For more information, please call 217-785-1804.

Hurricane Disclosure Statement

The following changes have been made to the Hurricane Disclosure Statement:

- The dealer or auto auction house may sign off as the owner and verify that the vehicle was not in the flooded area at the time of the hurricane. However, if it is determined later that the vehicle was in fact in that area at the time of the hurricane, the said entity has committed perjury and is subject to both criminal and civil charges and penalties.
- Disclosure Statements must now be notarized. The department no longer accepts faxed copies or duplicates. The original statement with the original signatures is required.

Take Note

- Odometer readings are required on all title transactions for vehicles with model years of 1998 or newer, except for those that are exempt from mileage requirements.
- Vehicle transaction applications with "white out" will be returned to the agent.
- Facilities cannot accept or process Mileage Tax Registrations. Applications may be processed only in the Springfield office, Commercial and Farm Truck Division, Rm. 300 Howlett Bldg., 501 S. Second St., Springfield, IL 62756.
- Vehicles with model years of 1999 and newer must be inspected in order to be brought out of salvage. Vehicles with model years of 1998 and older do not require inspection. Vehicles with model years of 1999 and newer must be issued a Salvage Certificate in the name of the insurance company. The owner may retain 1998 model year and older salvage vehicles.
- When a dealer or remitter is closing its business, the dealer/remitter is responsible for notifying their dealer representative or the Dealer Licensing Section 30 days prior to closing. The Certificate of Authority, Dealer Plates and TRPs will be picked up after the closing.